

## **HANDOUT 12 REGISTRATION AND PARTICIPATION PROFILE**

### **Introduction**

This document is the intake form for future participants. It will be placed on the registration website for future participants. It is intended to identify prior experience and needs as well as expectations of future participants.

Although trainers will not use this questionnaire, it is important for trainers to know what information they can expect about future participants.

# **Registration and participant profile**

*Introduction*

This questionnaire is intended to gain insight into the background of future participants in the course. The information will be kept private and will be used solely to improve the quality of the course.

Completing the questionnaire will take up approximately 10 minutes.

## Background

1. Last name: ...
2. First name: ...
3. Initials: ...
4. Address
  - a) street: ...
  - b) house number: ...
  - c) city: ...
  - d) postcode
  - e) country: ...
5. Year of birth:  
19 ..
  
6. Gender  
 male    female
  
7. How did you learn about this course?
  - a) Website
  - b) Leaflet
  - c) Former participant
  - d) Community radio management
  - e) Other, ...

8. Please explain why you want to attend the course?

9. Please indicate what expectations you have of this course?

10. What is your first language (mother tongue)?

...

11. What other languages do you speak fluently?

...  
...  
...

12. Please give a short description of your job, your company and your role in the community

### Media experience

13. Please describe, in a few words, how media and communications technologies are used within your organization?

14. What experience have you had personally using the following media and communications applications?

a) Computer

none       a little       quite a bit       a lot

b) Word processing

none       a little       quite a bit       a lot

c) E-mail

none       a little       quite a bit       a lot

d) Web surfing

none       a little       quite a bit       a lot

e) Chat rooms (e.g. MSN)

none       a little       quite a bit       a lot

### Radio production experience

15. To what extent **do** you have experience with the following radio production activities?

• Presenting radio programmes

none       a little       quite a bit       a lot

• Interviewing radio guests

- none       a little       quite a bit       a lot
- Producing a radio programme
- none       a little       quite a bit       a lot

16. If you have had experience with media coverage of an event you were part of or of being personally being interviewed, please describe to what extent you were satisfied.

**Interests**

17. Please indicate to what extent you are interested in the following topics

- News radio
- not interested    a little interested    quite interested    interested a lot
- Talk radio
- not interested    a little interested    quite interested    interested a lot
- Radio documentaries
- not interested    a little interested    quite interested    interested a lot

**Audio recording (analogue and digital, and e.g. burning CDs)**

18. Have you had experience with radio production *before* participating in this training course?

- none       a little       quite a bit    a lot

19. Have you had previous working experience in the media industry (e.g., newspapers, television)?

Radio

- none       a little       quite a bit    a lot

Television

- none       a little       quite a bit    a lot

Newspaper

- none       a little       quite a bit    a lot

Magazine

- none       a little       quite a bit    a lot